

**INFORMATION SHEET
OF
FLYING 20 CLUB, INCORPORATED**

1. Membership. New Members may be admitted to the Club only after being approved by a majority vote of the Board. A decision on Membership approval is at the discretion of the Board based upon all information, documentation, and qualifications. The Board and the Club shall not discriminate based upon race, gender, religion, or sexual orientation.
 - a. The maximum number of Members is 55.
2. Required Documents for Membership.
 - a. A copy of the pilot certificate (front and back), Driver's License, FAA medical, and log book entry showing the current flight review (if applicable), as well as a check for the Application Fee, must be submitted with the application for Membership.
 - b. Each applicant shall complete a provided Background Disclosure and Authorization Form ("Background Check") for background screening.
 - i. Upon acceptance for Membership by the Board, the Member will be charged a one-time \$200 Background Check Fee payable in full with the first Initiation Fee payment as described in Section 5 of this document.
 - ii. This Background Check is not required for a previous Member who left in good standing and is reapplying for Membership within 2 years from their date of resignation.
3. Monthly Credits.
 - a. President - Equal to the hourly wet rate of the Archer II x 1.
 - b. Vice-President - Equal to the hourly wet rate of the Archer II x 1.
 - c. Treasurer - Equal to the hourly wet rate of the Archer II x 2.
 - d. Secretary - Equal to the hourly wet rate of the Archer II x 1.
 - e. Flight Officer - Equal to the hourly wet rate of the Archer II x 0.5.
4. Application Fee. \$50.00
5. Initiation Fee. \$2,000
 - a. The initiation fee may be paid in full or spread over two (2) monthly installments of \$1000 each. The full amount must be paid within the first two (2) months of Membership.
 - i. If a Member is paying in installments and resigns within the first two (2) months of membership, the unpaid installment through the month of resignation, is due to the Club.
 - b. A new Member will not be eligible to use Club aircraft until he or she has paid, at a minimum, the first installment.

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- c. A new Member will not be able eligible to use Club aircraft beyond the first two (2) months of Membership unless the entire initiation fee is paid within that time frame.
 - d. A new Member will not be issued a set of keys until the key deposit and background check fee as described in Sections 14 and 2.b (respectively) of this document have been paid in full.
6. Dues. \$165.00/month
7. Hourly Aircraft Rate. The hourly aircraft rate is equal to the wet rate. See calculation below:
- a. Dry Rate
 - i. Archer II (N8237B): \$71.00/hr
 - ii. Archer III (N455H): \$71.00/hr
 - iii. Dakota (N8107B): \$91.00/hr
 - b. Wet Rate
 - i. Archer II (N8237B): Dry rate + (current average price for 100LL at Reliant x 10 gal/hour)
 - ii. Archer III (N455H): Dry rate + (current average price for 100LL at Reliant x 10 gal/hour)
 - iii. Dakota (N8107B): Dry rate + (current average price for 100LL at Reliant x 14 gal/hour)
8. Financial Authorization Limits (as defined in Article X)
- a. Flight Officer - \$2,000.00
 - b. Club Member - \$500.00
9. Insurance:
- a. The Club's insurance policy has a \$1,000,000 combined single limit of liability each occurrence. Medical Expense coverage limits are \$3,000 each person and \$12,000 each occurrence. Aircraft are insured for hull damage at their current market value. Members are responsible for the first \$1,000 of any hull damage while the aircraft is in motion or not in motion, regardless if an insurance claim is filed.
 - b. This is only a brief summary of the insurance policy limits. Members should familiarize themselves with the complete terms of the insurance policy as required by the Club's Bylaws

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10. Member Endorsement

- a. Members must complete their initial checkout with a Club-approved "Checkout" flight instructor (AFI-C) in any aircraft at the Member's discretion. The aircraft will be scheduled by the selected flight instructor. The initial checkout endorsement shall read as follows:

This is to certify that I have given and that [member's name], holder of certificate [member's certificate number], has satisfactorily completed a Flying 20 Club, Inc. Initial Checkout in aircraft number [aircraft's tail number] on [date of flight]. [CFI's signature] [CFI's certificate number] [CFI's certificate expiration date].

- b. Members wishing to get checked out in additional club aircraft may do so with any Club-approved flight instructor (AFI-C or AFI). At the discretion of the CFI, a ground-based review of the differences of the additional aircraft may be completed in lieu of an additional checkout flight.
 - i. If an additional FAR-defined endorsement is required, the differences flight must be done with a Club-approved "Checkout" flight instructor (AFI-C)
 - ii. The differences checkout endorsement shall read as follows:

This is to certify that I have given and that [member's name], holder of certificate [member's certificate number], has satisfactorily completed a Flying 20 Club, Inc. Differences Checkout in aircraft number [aircraft's tail number] on [date of flight]. [CFI's signature] [CFI's certificate number] [CFI's certificate expiration date]

11. Corporate Locations

- a. Corporate Address. The Corporation's principle office shall be located at 5 Commerce Road #3277, Newtown, Connecticut.
- b. Home Airport. The Home Airport shall be designated as Danbury Municipal Airport (KDXR).

12. Reservations

Definition. A reservation is one continuous block of time as entered in the Club's online schedule system. A Club Member may have three (3) reservations on the books at any one time, with the following limits:

- a. Weekend Reservation.
 - i. A "weekend reservation" is one or more reservation(s) that include(s) any portion of both a Saturday and Sunday.

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- ii. Weekend reservations are limited to one (1) per calendar month.
- iii. A weekend reservation that overlaps two months shall be counted against the month that the first day of the reservation is scheduled in.
- iv. Consecutive weekend reservations may not be made.
- b. Holiday Reservation.
 - i. A "holiday weekend" is a three-day weekend with a holiday falling on a Friday or Monday.
 - ii. A "holiday weekend reservation" is one or more reservations that includes any portion of two or more days of the holiday weekend, and constitutes a "weekend reservation" even if the Member does not utilize the full three days of that weekend.
 - iii. All federal holidays shall be considered a "holiday" for the purposes of this section.
- c. Long Reservation.
 - i. A "long reservation" consists of seven (7) or more consecutive days and may be scheduled for a maximum of two times per year as follows:
 - 1. A "peak season long reservation" is made during the period of May 1st through October 31st and consists of a maximum of ten (10) consecutive days, including two (2) weekend days. One (1) peak season long reservation may be made per year.
 - 2. An "off-peak long reservation" is made during the period of November 1st through April 30th and consists of a maximum of fourteen (14) days including one full weekend.
- d. Same Day Reservation.
 - i. In addition to the limit of three reservations, a "same-day" (fourth) reservation may be made for an available aircraft, with the following limits:
 - 1. A same-day reservation may only extend to the next reservation on that day.
 - 2. If there are no other reservations that day for said aircraft, a same-day reservation must end on or before 23:59 hours that day.
- e. Unused and/or "Late Arrival" Reservations.
 - i. Members may use the aircraft of another scheduled Member when the following has occurred:
 - 1. The non-scheduled Member has contacted the scheduled Member to confirm his or her intentions to use or not use the aircraft.

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2. If the scheduled Member cannot be reached, and more than 45 minutes have passed since the schedule was to have begun.
 - ii. Members knowing that they will be late for a reservation should change their reservation in the online scheduling system as soon as practical. The online scheduling system shall be used to send out a notification to the membership stating the reason for the delay.
 - iii. Members who have returned early shall cancel the remaining time in the online scheduling system as soon as practical if an hour or more remains on the reservation.
- f. Schedule Deviations.
 - i. Any Member may request a specific deviation to the Club's scheduling rules at any regular meeting or Board meeting, or by speaking to an elected Officer. Such request must be approved by a simple majority of the Board.
 - ii. Members who request repetitive deviations for flight training—for example, a new rating or certificate—may request the privilege of scheduling additional reservations beyond the ones normally provided. If this request is approved by the Board, the Member will be given the temporary ability to schedule more than four (4) reservations, up to the limit as approved by the Board. The additional flight(s) shall be used for training purposes only and must be so noted in the reservation. Each scheduled reservation period must be for the estimated training flight time only. Members are expected to use the additional reservation privileges in the spirit granted.
 - iii. The Board may terminate a schedule deviation at any time, provided the Member is given notice.
- g. Scheduling Courtesy.
 - i. All Members shall attempt to schedule and use the Club Aircraft in a manner that is respectful to other Members.

13. Protocol for Votes in Meetings of the Members

In order to give every member an opportunity to review a proposed resolution for adoption by the membership of the whole, the resolution on which a vote may be taken shall be published in the meeting agenda at least ten (10) days before the meeting. No motion can be made and adopted by vote of a quorum of members present unless the subject of the motion has been stated or summarized in the published agenda of the meeting where the vote will be taken.

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14. Key Deposits

Members shall pay a one-time \$25 key deposit, refundable upon leaving the Club provided the Member returns all Club keys that they were issued.